

# INTRODUCTION LETTER

School year \_\_\_\_ - \_\_\_\_

Dear West Covina Christian School,

I'd like to introduce you to my friend: Mr., Mrs., Ms, \_\_\_\_\_

Name of their Child: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Is this child related to you?      *yes*    *no*      If yes, what is the relationship \_\_\_\_\_

Does the child live in your home?    *yes*    *no*

Name of their Child: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Is this child related to you?      *yes*    *no*      If yes, what is the relationship \_\_\_\_\_

Does the child live in your home?    *yes*    *no*

Name of their Child: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Is this child related to you?      *yes*    *no*      If yes, what is the relationship \_\_\_\_\_

Does the child live in your home?    *yes*    *no*

Thank you for extending to them every courtesy possible and introducing them to our school.

Sincerely,

\_\_\_\_\_  
WCCS Parent      PLEASE PRINT YOUR NAME HERE

\_\_\_\_\_  
Child(ren) attending WCCS

\_\_\_\_\_  
Address, City, State, Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

This incentive of \$225 is good towards tuition for one child from your family if you are the person who actually recruits a new child who is not from a current or previous school family. The referred student must be accepted and become a student at WCCS to qualify you for the tuition incentive. Tuition credit is applied after the child you referred has attended WCCS for one month. Credit is given only to those who submit this form.

If more than one referral form is received for a referred student, an evaluation will be made to determine the distribution of the credit.

<b>OFFICE USE ONLY</b>
Amount of credit: _____
Date credit given: _____